

Biweekly Timesheet

Weeks of: _____

Supervisor: _____

Week 1

	Start Time	End Time	Regular Hours
Monday	7:00 AM	5:00 PM	
Tuesday	12:00 PM	3:35 PM	
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

Week 2

	Start Time	End Time	Regular Hours
Monday	7:00 AM	5:00 PM	
Tuesday	12:00 PM	3:35 PM	
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

Employee Signature

Supervisor Signature

<https://timesheetlibrary>

Employee: _____

Hourly Wage: _____ \$0.00

Overtime Wage: _____ \$0.00

Overtime Hours	Vacation/Sick Hours	Total Hours
		0
		0
		0
		0
		0
		0
		0

Overtime Hours	Vacation/Sick Hours	Total Hours
		0
		0
		0
		0
		0
		0
		0

Total Regular Hrs:	0
Total Overtime Hrs:	0
Total Pay:	\$0.00

Date

Date

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